



## **Administrative Policies and Procedures: 1.30**

**Subject:** Interstate Compact on the Placement of Children

Supersedes: None

**Local Policy: No**

**Local Procedures: No**

**Training Required: No**

**Approved by:**

**Effective date:** 09/01/01

**Revision date:**

### **Application**

To All Department of Children's Services Employees

**Authority:** TCA 37-5-106, 37-4-201-207

### **Policy**

The Tennessee Department of Children's Services shall be a party to the Interstate Compact on the Placement of Children (ICPC) and cooperate with the other member states in accordance with the provisions of the Compact.

### **Procedures**

#### **A. ICPC Compact Administrator**

The Commissioner of the Department of Children's Services is the designated Administrator of the Interstate Compact on the Placement of Children (ICPC), and shall be responsible for coordinating activities under the ICPC and who, acting jointly with like officers of other party jurisdictions, shall have power to promulgate rules and regulations to carry out more effectively the terms and provisions of the ICPC.

#### **B. Appointment and responsibilities of the ICPC Deputy Compact Administrator**

1. The Commissioner of the Department of Children's Services shall appoint a departmental ICPC Deputy Compact Administrator.
2. The ICPC Deputy Compact Administrator shall be responsible for administering the day-to-day operations of the Compact (ICPC) and may be empowered to represent the Compact Administrator.

**C. ICPC Policies and Procedures Manual**

1. All matters relating to the ICPC shall be administered in accordance to the ICPC statute, promulgated ICPC Regulations, Tennessee Code Annotated child-welfare citations, and Department of Children's Services child-welfare policies and procedures as established or referenced in the *ICPC Policies And Procedures Manual*.
2. The *ICPC Policies And Procedures Manual* shall include, but not be limited to:
  - a) Definitions of the types of placements and placers subject to the law;
  - b) Procedures to be followed in making an interstate placement;
  - c) Procedures to be followed in accommodating a placement;
  - d) The specific protections, services and requirement brought by the enactment of the law;
  - e) Penalties for non-compliance.
3. The Deputy Compact Administrator, or designated staff appointed to oversee the revision of the manual shall review the *ICPC Policies and Procedures Manual* periodically.

**Forms**

CS-0525	ICPC 100A Interstate Compact Placement Request
CS-0523	ICPC 100B Interstate Compact Report on Child's Placement Status
	ICPC 100C Quarterly Statistical Report (Placement Into ICPC State – State Office Only)
	ICPC 100D Quarterly Statistical Report (Placements Out Of An ICPC State - State Office Only)
	ICPC 101 Sending State's Priority Home Study Request (ICPC Regulation #7 Only)
	995 ICPD Transmittal Sheet (State Office Only – Template)

## **Collateral Documents**

*ICPC Policies and Procedures Manual*

## **Standards**

DCS Practice Model Standard - 6-501A

## **Glossary**

<b><i>Term</i></b>	<b><i>Definition</i></b>
<b><i>Child:</i></b>	A person, who by reason of minority, is legally subject to parental guardianship or similar control.
<b><i>Interstate Compact on the Placement of Children:</i></b>	A uniform law enacted by all fifty states, the District of Columbia, and the Virgin Islands that establishes orderly procedures for the placement of children across state lines into other party states for the purpose of foster care or preliminary to an adoption and fixes responsibility for those involved in placing the child.
<b><i>Placement:</i></b>	The arrangement for the care of a child in a family free or boarding home or in a child-caring agency or institution but does not include any institution caring for the mentally ill, mentally defective or epileptic or any institution primarily educational in character, and any hospital, or other medical facility.
<b><i>Receiving state:</i></b>	The party state to which a child is sent, brought, or caused to be sent or brought, whether by public authorities or private persons or agencies, and whether for placement with state or local public authorities or for placement with private agencies or persons.
<b><i>Sending state:</i></b>	A party state, officer or employee thereof; a subdivision of a party state, or officer or employee thereof; a court of a party state; a person, corporation, association, charitable agency or other entity which sends, brings or causes to be sent or brought any child to another party state.